

Microsoft ®

# Windows XP Course Outline

Intermediate Level

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## **CONTROL PANEL**

- Understanding The Control Panel
- Modifying Appearance And Themes
- Configuring Internet And Network Settings
- Adding Or Removing Programs
- Changing Sounds
- Scheduling Performance And Maintenance
- Modifying Hardware Settings
- Modifying User Accounts
- Modifying Date, Time, Time Zone, Language, And Regional Options
- Applying Accessibility Options

## **WORKING WITH PRINTERS AND OTHER HARDWARE**

- Adding And Managing Printers
- Adding A Scanner Or Camera
- Adding A Game Controller
- Adding A Modem
- Modifying Mouse Settings
- Modifying Keyboard Settings
- Managing Hardware

## **WORKING WITH MULTIMEDIA**

- Playing And Managing Music
- Customizing Windows Media Player
- Taking And Managing Digital Photos
- Sharing Digital Photos
- Using Windows Movie Maker
- Editing And Saving A Movie
- Playing Games
- Playing Internet Zone Games

## **NETWORKING**

- Setting Up A Network
- Making New Connections
- Connecting To The Internet
- Sharing Resources
- Working With A Remote Desktop
- Managing A Remote Desktop Connection

## **OPTIMIZING AND MAINTAINING YOUR COMPUTER**

- Maintaining A Computer System
- Using System Tools